



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Public Health Service

Centers for Disease Control  
and Prevention (CDC)  
Atlanta GA 30333

October 21, 2013

Jason Smathers  
MuckRock News  
DEPT MR 8321  
PO Box 55819  
Boston, Massachusetts 02205-5819

Dear Mr. Smathers:

This letter is in response to your Centers for Disease Control and Prevention and Agency for Toxic Substances and Disease Registry (CDC/ATSDR) Freedom of Information Act (FOIA) request of October 21, 2013, regarding a copy of the FOIA Log for FY 2013. Your request has been assigned #14-00035-FOIA. You may check on the status of your case by going to our FOIA webpage at [www2a.cdc.gov/od/foiastatus](http://www2a.cdc.gov/od/foiastatus) and entering this number. The fiscal year is the first two numbers and the request ID is the second set of numbers.

Your request will be sent to the area(s) which may have pertinent records. Program officials will initiate a search, and we will provide a copy of all releasable agency records as quickly as possible. The cut-off date for your request will be the date the search for responsive records is initiated by program staff. All requests are handled on a first-in, first-out basis.

Please note that the records you seek are maintained outside of this office and our staff has not yet been able to complete a search to determine whether there are records within the scope of your request. Accordingly, we will be unable to comply with the twenty-working-day time limit in this case, as well as the ten additional days provided by the statute. The actual processing time will depend on the complexity of your request and whether sensitive records, voluminous records, extensive search, and/or consultation with other Department of Health and Human Services (HHS) components or other executive branch agencies are involved.

You can learn more about the FOIA and the HHS FOI regulations at the following web address:  
[www.justice.gov/oip/](http://www.justice.gov/oip/) and [www.hhs.gov/foia/45cfr5.html](http://www.hhs.gov/foia/45cfr5.html).

We will address your request for a fee waiver when we ascertain from program staff that the cost of the billable FOIA services will exceed the Agency's threshold.

Sincerely,

*for* Katherine Norris  
CDC/ATSDR FOIA Officer  
Office of the Chief Information Officer  
(770) 488-6399  
Fax: (404) 235-1852